



Application pack for registration as an Alcohol and Other Drug Practitioner

Please note that you must be a member of dapaanz before you can apply.

For your application, you need:

Completed
(tick)

- | | | |
|----|--|--------------------------|
| 1. | Application form (see page 2) | <input type="checkbox"/> |
| 2. | Disclosure of convictions (see page 3) | <input type="checkbox"/> |
| 3. | Assessment report from your supervisor (see page 4 & 5) | <input type="checkbox"/> |
| 4. | Form from your line manager supporting your application and verification of qualifications (see page 6) | <input type="checkbox"/> |
| 5. | Curriculum Vitae (CV) and copy of certified qualifications to be attached | <input type="checkbox"/> |
| 6. | Payment of application fee for \$193.00
Please make cheque payable to Dapaanz. You may pay by direct credit (Kiwibank: 38-9001-0625548-01). You must put your membership number or name in the reference box. If the fee is being paid by your employer, please specify. Receipt and membership certificate will be issued. | <input type="checkbox"/> |

Incomplete documentation will lead to delays in processing your application. Processing commences upon the receipt of your fee.

**Post to: Dapaanz, PO Box 25056, Panama Street, Wellington 6146
Courier to: Dapaanz, Level 6, Aviation House, 12 Johnston Street, Wellington 6011**



Application for registration as an Alcohol and Other Drug Practitioner

- 1. Name:
- 2. Membership number:
- 3. Name you wish to go on the certificate:
- 4. Address for correspondence: home / work (please circle)
- 5. Daytime contact phone number:
Mobile number:
E-mail address:
- 6. Organisation name and town/city:
- 7. Job title:
- 8. Name of your line manager:
- 9. His/her daytime contact phone number:
- 10. Number of years working in addictions treatment:
- 11. Do you have at least six months working in addictions treatment with a minimum 100 hours:
yes / no
- 12. Are you currently working in addictions treatment and completed at least 75 hours of direct and supervised client contact:
yes / no

Signed:

Date:



Disclosure of convictions

In order to provide as much protection as we can to the public and to protect the integrity and accountability of dapaanz as a professional association, applicants for registration of practitioner competency will be required to disclose any offences committed for which they have been convicted in a court of law and that carries a minimum 1 year sentence.

Disclosure is common practice with membership of professional organisations.

The Executive is aware that some applicants will have a criminal history and have made significant changes in their lives since. It is respectful of these experiences and considerate of the length of time since the offending and the nature of the offences.

All applicants must answer the following question. Please circle your answer.	
Have you ever been convicted of a criminal offence?	yes / no

Sign below and attach the form to your application. If yes, then give year offence(s) committed, nature of offences, charges laid and the outcome and attach on a separate sheet.

Note:

- 1) You may be asked to clarify any matters arising from the disclosure.
- 2) If an applicant is declined registration on grounds of the disclosure, the normal appeal procedure will apply.

Name:

Signature:

Date:



Assessment report from Supervisor

Name of Applicant:

Alcohol and Other Drug Practitioner

The applicant for registration demonstrates understanding, skill and an ability to manage the Addiction Intervention Competency Framework (dapaanz 2011). This practitioner is still under supervision, works within the dapaanz Code of Ethics, clinically experienced, able to provide clinical leadership and is capable of assessing and managing complex clinical presentations. The applicant can, where appropriate:

- Undertake basic research skills in their discipline
- Practice independently and apply skills in a complex, variable and specialised range of contexts
- Understand, and have their practice reflect, issues of social equity
- Analyse, apply, evaluate and transform information for a wide range of activities including the assessment of treatment needs and the formulation of treatment responses
- Formulate and manage appropriate treatment processes
- Plan, resource and manage processes
- Work competently within broad parameters and functions
- Be completely responsible and accountable for determining, achieving, and evaluating outcomes

A registered Alcohol and Other Drug Practitioner is able to work in non-routine contexts and to practise beyond the areas they have been specifically trained for using self-directed and ongoing learning processes.

- They have the skills and capability to refer to frameworks and other resources to look up and find solutions to specific problems they are uncertain about or unfamiliar with and incorporate these solutions into their practice. For example, they might sense the presence of a psychotic process and competently look up the issue in a textbook or journal (in other words undertake some basic research) and then be able to incorporate the finding competently and appropriately into their assessment and intervention planning.
- Also, they are able to evaluate the meaning of current research findings and other sources of new knowledge and incorporate these into their own practice.
- They might involve the ability to assess and case-manage (i.e. organise the appropriate treatment) for a person with medical complications, or with depression or agoraphobia and take responsibility for the incorporation of these issues into the management plan as well as being involved in their monitoring. This may not

necessarily mean doing the interventions, but building into the management plan the need to further investigate them and taking responsibility for referring on appropriately.

Assessment and intervention planning involves not just the analysis of data and the recommendations of interventions the practitioner has learnt fit with these problems, but the transformation of this data.

- This will be seen by the registered practitioner’s ability to understand how all the various causal factors fit together to lead to and sustain the person’s life problems or lack of wellness, including their addiction.

This includes a wide range of potential causal and maintaining factors such as other mental health problems, low self-esteem, early attachment problems, poor social skills, genetic vulnerability, whanau and family interaction, drug using peer relationships, arthritis and pain.

- As a result, the intervention plan is personalised, is based on this “transformed data”, and not just the application of fixed responses that fit with certain diagnoses or problems. In other words: the applicant is able to individualise a comprehensive intervention plan based on their “transformed” understanding as above.

Overall, therefore, the registered practitioner can treat the whole person, takes a wellness approach, understand the person and many aspects of their lives and is able to competently formulate appropriate care for all the person’s problems/barriers to wellness.

In accordance with your observation of the applicant’s work, would you assess the applicant as routinely working at a registered Alcohol and Other Drug Practitioner level?

I assess the applicant, (print name)
as competent in routinely working at a registered Alcohol and Other Drug Practitioner level, within the dapaanz Code of Ethics and in the context of the Addiction Intervention Competency Framework (dapaanz 2011).

I am aware that this statement will form an important part of the assessment of the competency of the applicant and I understand the ethical implications with regard to the applicant’s ability to take up an appropriate role as a registered Alcohol and Other Drug Practitioner.

Signed:

Name (please print):

Date:



Support by Line Manager for application for registration as an Alcohol and Other Drug Practitioner and Certified Verification of Qualifications

Name of Applicant:

..... is an experienced Alcohol and Other Drug Practitioner whose standard of practice demonstrates competency, and adherence to ethical standards. I therefore support this application for registration as an Alcohol and Other Drug Practitioner.

I confirm that

- (a) has completed more than 6 months of working in addictions treatment, of at least 100 hours, in the past year.
- (b) has completed more than 75 hours of direct and supervised client contact in the past year.
- (c) I certify that I have sighted the originals of the photocopies of qualifications supporting this application and believe them to be a true record.
- (d) The qualifications are those required, i.e., an applied degree in AOD studies, nursing, psychology, counselling, social work.

I support this application in general.

Signed by:

Name (please print):

Organisation:

Date:

Note: *For self employed Practitioners only, this form can be completed by their Supervisor.*